

Oaks Homeowners Association Board Meeting
February 7, 2011
61 Hickory Street

In Attendance: Don Bliss, President; Jim Graeff, Vice President; Eric Hoffman, Secretary; Pat Raskauskas, Treasurer and Mack Copeland, ACC.

The meeting opened at 7:40PM with a review of the last meeting minutes then a motion to approve the December 6, 2010 meeting minutes by the Treasurer, seconded by the ACC, motion was approved.

The Vice President's report included the following topics:

- **Streetlights:** All streetlights are fixed and working.
- **Annual Meeting:** The room is reserved for the Annual Meeting on Monday, April 4, 2011. Chief Snyder is going to talk to residents on how to protect themselves from theft/burglary as well as their overall incident investigation process after an incident has been reported.
- **Snow Removal:** There has been residents that are shoveling the snow from their driveway and throwing it into the street. The Board is going to continue to monitor snow removal and call the police if this persists.

The Secretary's report included the following topics:

- **Website:** The website is up-to-date and the Secretary has reported that a large number of homeowners are visiting the site and have been sending in email requests and questions from the website. A garbage pickup notice was placed on our website due to Waste Management not being able to pick up trash last week due to weather conditions.
- **Upcoming Elections:** The Secretary reported that there have been absolutely no volunteers for the positions of Vice President and Secretary. Email blasts have been sent out as well as reminders on the website, an article in the newsletter and a notice in with our maintenance assessment letters. The current VP and Secretary will retain their positions for another term.

The Treasurers' report included the following topics:

- **2010 Budget:** A final 2010 budget statement was sent out for the Board to review.
- **Balances:** As of 12/31/10 we had \$7,047.23 in our checking account and \$35,580.42 in our saving account (\$14,677.21 in our Money Market Account, and \$20,903.21 in our 37 month CD). We currently have approximately \$25,000 in our checking account.
- **Maintenance Assessments:** The Treasurer reported that she has received 136 assessments that were paid by February 1st.
- **Budget Transfer:** The Treasurer reported that \$2,000 from our Money Market account and \$2,000 from 2010's budget was put into our CD which was renewed.
- **Financial Audit:** The Treasurer has sent last years books to be audited by our accountant.
- **Treasurer's Report:** There was a motion by the ACC seconded by the VP to accept the treasurer's report, motion was approved.

The Architectural Control Committee Chair's report included the following topics:

- **Homeowner Requests:** The ACC reported there has been one new requests for modifications since the last board meeting. A homeowner would like to replace their hottub with a pergola.

The President's report included the following topics:

- **Waste Management:** The President is going to follow up with Waste Management regarding their notification process to residents when trash pick up has been delayed or cancelled. Some homeowners received one phone call, others two phone calls and others no phone calls.

The next meeting will be held on March 21, 2011 at the President's house at 34 Truman Street, beginning at 7:30 pm.

The meeting adjourned at 9:00 pm with a motion from the Treasurer seconded by the VP.

Submitted by Eric Hoffman, Secretary