

**The President opened the meeting at 7:03 pm.** She announced that we had a meeting quorum and welcomed the current Board Members. Lauren McCullough and Forrest Borod attended via Zoom.

The President then introduced the Board Members:

- President, Betsy Jamison, [betsylvc@comcast.com](mailto:betsylvc@comcast.com)
- Vice President, Helen Bernhardt, [hbern412@yahoo.com](mailto:hbern412@yahoo.com)
- Treasurer, Bill Campoll, [bcampoll@outlook.com](mailto:bcampoll@outlook.com)
- Secretary, Lauren McCullough [OaksHOA.Secretary@gmail.com](mailto:OaksHOA.Secretary@gmail.com)
- Architectural Control Committee Chairman, Forrest Borod, [OaksHOA.ACC@gmail.com](mailto:OaksHOA.ACC@gmail.com)

### **President report:**

The President began with a number of housekeeping questions for the board to discuss regarding record retention and getting the new board members up to date with email addresses and role expectations.

- The board agreed to look into other digital options available for record retention and will be discussing HOA management software options outside of Google Drive which is the current system used.
- The President reminded the Board Members of the shared weeding rotation officers have in order to maintain the signage area at the front of the development, as well as the role of welcoming new residents.
- The Community Yard Sale will be on Saturday, May 21<sup>st</sup> at 7am, rain or shine. The ad for the sale will be placed in the local paper on May 11<sup>th</sup>. Strategic signage will be placed in the development to advertise the sale as well.

### **Secretary report:**

The Secretary discussed the resident contact list which is being reformatted and updated for Google Drive. The Secretary also presented a few options for the continued maintenance and hosting of the website and the Facebook group which will be followed up on at the next meeting.

### **Treasurer report:**

The Treasurer discussed our current budget, and the potential need to increase the annual assessment again in order to maintain a minimum

balance that will be able to sustain continued upkeep of the sinkholes in the common area. The P.O. Box continues to be checked by the Treasurer once a week.

**Vice President report:**

The Vice President reported that all street lights are in good working order, and one bulb was replaced in the street light at Red Oak Circle. The common grounds are holding up well, including the repaired sinkhole. The Vice President will be speaking to Randy Weaver about adding weed whacking of the outlets in the common area in addition to the weed whacking that is down around the town houses.

**ACC report:**

The Architectural Committee Chairperson discussed the requirements for resale certificates to be issued and potentially creating digital copies of the check lists needed for tasks like this. The ACC also reiterated a number of Bylaw reminders that need to be sent out to residents via email and/or by letter.

The meeting was adjourned at 8:35pm.

Submitted by  
Lauren McCullough, Secretary