

The Oaks Homeowners Association  
Board Meeting  
45 Hickory Street  
Palmyra, PA 17078  
September 10, 2013

Present: Don Bliss, President; Jim Graeff, Vice-President; Pat Raskauskas, Treasurer; Mack Copeland, ACC Chair  
Absent: Eric Hoffman, Secretary

Meeting was called to order at 7:15PM  
There was a quorum of Board Members and no guests.

Minutes of the 07/31/13 meeting were reviewed. Motion to approve and seconded; minutes were approved by the Board.

Treasurer Report: 2013 Budget is on track; there is currently \$14,821.27 in the checking account; \$18,698.37 in the Money Market and \$21,468.51 in the CD.

The President presented the Insurance Certificate for the record and the invoice from Long's Excavating, Inc. in the amount of \$8,990.00 for services provided on 09/04 & 09/05/13 when the sink hole on the common ground was repaired according to the quote behind the corner of Hickory & Truman. Additional materials and equipment were needed in order for the repair to be graded appropriately. Motion to approve payment was carried by the Board.

ACC Report: since the Annual Meeting there has been one request for an awning over a cement patio. This was approved. The ACC Chair will also check with the homeowner on Truman St. were it appears there may be some construction of a patio behind the home to see if a ACC Request is necessary. Two resale certificates have been reviewed and approved.

President Report: Messages have been left for several homeowners about landscaping issues (grass that needs to be cut). The President reported that he did walk by the sink hole that was the responsibility of the Township and they were finishing work there on 09/10/13.

Vice-President Report: It was reported there's a signed contract with the owner of 53 Hickory Street to cut the overgrown forsythia. Since the growth is on half the common ground area and half on the homeowner's, the bill will be split equally. There is also a contract with Greenskeeper to cut the hill on Pin Oak and spray for weed control at the retention ponds.

Details of the work performed by Long's Excavating was reviewed and photos were taken that will be posted to the website.

It took 2 days to complete the work. Initially they needed to clear a path to get to the sink hole. The concrete pillar then had to be lifted and the first 8' of the pipe was sloped in the wrong direction when initially installed. Then load of stone was dumped and tamped. Top soil was brought in and ground was seeded.

In addition, the outflow was repaired and additional stone was added. Extra stone was also added to other outflow sites.

A ramp to the common area was cleared with the approval of the President & Vice-President by George Raudensky and John Columbus. A special "thanks" to both of these neighbors in their hard work and efforts to improve the common area.

Long's also moved some large rocks and stumps at other locations while they had their equipment available in the area at no charge.

It has been discussed with representatives of Long's that if they have additional fill, they will bring this to other areas in the common ground that are sinking and will be addressed by the Board at future meetings.

The next meeting is scheduled for 11/12/13 at 7:00PM at 61 Hickory Street.

At that time the Board will need bios of any member interested in running for the positions that will be up for election during the next Annual Meeting. Those will be the President, Treasurer and ACC Chair.

In addition, the Treasurer will present the proposed budget for 2014.

Meeting adjourned at 8:30PM.

Submitted by: Patricia Raskauskas on behalf of Eric Hoffman