

The Oaks Homeowners Association
Board Meeting
45 Hickory Street
Palmyra, PA 17078
May 15, 2018

Present: Jack McDonald, President; Ed Kenyon, Vice President, Deb Blanchard, Treasurer; Natalie Bucklavich, ACC chair, Secretary Ann Mease-Shiner; were in attendance.

Meeting was called to order at 7:10 p.m. There was a quorum of Board members present.

The new president opened the meeting welcoming all to the board members to the May meeting. The president suggested that the vice president present his information first.

Vice President Report –

The vice president reviewed lighting; LED lights be replaced this spring. Currently 16 LED lights have been replaced in the Oaks. He reviewed the cost of globes and the longevity, preservation and maintenance going forward. The board decided we should proceed with the 7 new LED lights. The common areas have a tree down which needs to be disposed of ASAP. We have hired Brownies, Greenskeeper Weed Control and Randy Weaver to maintain the common areas for 2018.

Treasurer Report –

The treasurer reviewed the budget 2018 and the 2017 Assets and Budget. The board discussed all receipts and invoices for 2017/18 and costs for 2018. The treasurer discussed the banking with Wells Fargo and the need to update all signatures for the money market, checking and C D's. The treasurer is working on updated some of the bylaws to have clean copies going forward.

Secretary Report –

The secretary discussed the web page and what information is important to post on the web site. The newsletter for the Oaks will be created and sent out by the end of June. The secretary asks the board members to have their message sent electronically by Mid-June for the newsletter. The subject was broached about a hard copy of the Acorn newsletter being sent out to all residents. The board agreed the cost saving factor of posting the newsletter on the web page is the best way of communicating with all the residents.

ACC Report –

The ACC chair is acclimating herself to all the requirements and specifications on the web site. Tom Zimmerman and Mack Copeland are assisting her with any questions she cannot answer immediately.

President Report –

The new president discussed how better to utilize the web site. Creating an internal extranet to drop all documents so the board members have access to request and changes that occur on a constant basis. He also will be updating the Oaks information onto 2-3 diskettes, so we have several copies instead of one memory disk. The president is working on updating the by-laws on the web page, so all information is current and to date. Other points of discussion were, architectural request, current technology versus changing it, mailing lists, complaint procedures, board members responsibility list and architectural approval procedures.

Neighborhood News –

None

The meeting was adjourned at 9.15 p.m.

.

Submitted by

Ann Mease-Shiner, Secretary